

德貞女子中學
二零一八至二零一九年度
英文科活動 (第七十屆香港學校朗誦節-集誦) 家長通知書

敬啟者：

貴子女已參加第七十屆香港學校朗誦節集誦比賽，該比賽將於十一月二十一日舉行。詳情如下：

活動項目：	香港學校朗誦節 - 英文集誦比賽
活動日期：	2018年11月21日(星期三)
活動時間：	下午3時至5時15分
活動地點：	裘錦秋中學(屯門)
負責老師：	戴燕娜老師
備註：	<ol style="list-style-type: none"> 1. 請穿著整齊校服 2. 學生必須準時出席以上活動，否則依據校規作曠課處理。 3. 學生如因病缺席，必須呈交醫生證明書及家長信。 4. 比賽當天，參賽者依正常時間回校上上午課節，下午乘旅遊車往返學校及比賽場地。賽事結束後，於大約下午五時十五分在學校解散。

請著 貴子女於11月12日前，把回條交回負責老師，並請督促 貴子女依時出席活動。如有任何問題，請致電2729 3211與戴燕娜老師聯絡。

此致
學生家長

德貞女子中學校長

謹啟

二零一八年十一月五日

-----回 條-----

編號：182

敬覆者：

本人已知悉小女參加 貴校英文科(第七十屆香港學校朗誦節-集誦)活動，定當督促小女依時出席活動。

此覆
德貞女子中學校長

中三級____班 號學生：_____

學生家長/監護人簽署：_____

學生家長/監護人姓名：_____

家長聯絡電話：_____

學生聯絡電話：_____

二零一八年十一月 日

(收集聯絡電話，目的是讓負責老師在有需要時聯絡家長/學生，有關資料將於活動完結後銷毀。)

Tack Ching Girls' Secondary School
2018-2019
English Department Activity Notice to Parents
(70th HK Schools Speech Festival - Choral Speaking)

5th November, 2018

Dear Parents / Guardians,

Your daughter is going to participate in the 70th HK Schools Speech Festival - Choral Speaking Competition. Details of the competition are as follows:

Activity :	Hong Kong Schools Speech Festival (Choral Speaking Competition)
Date :	21 November 2018 (Wednesday)
Time :	3:00 to 5:15 p.m.
Venue :	Ju Ching Chu Secondary School (Tuen Mun)
Teacher i/c :	Ms Tai Yin Na
Remarks :	<ol style="list-style-type: none"> 1. Students should attend the activity in proper school uniform. 2. Students MUST attend the activity punctually. The school will take disciplinary actions against students who fail to participate in the activity. 3. Students should provide valid medical certificate and a letter from parents if they are sick. 4. On competition day, students should attend lessons in the morning as usual. They will be travelling on a coach to and fro the competition venue and will be dismissed around 5:15 p.m. at school.

Please complete the reply slip below and return to Ms. Tai Yin Na by **12th November, 2018 (Monday)**, and remind your child to attend the above activity punctually. For any enquiries, please feel free to call 2729 3211 to contact the teacher-in-charge.

Yours faithfully,

Hui Yin Shan
Principal

-----Reply Slip -----

No. : 182

____ November, 2018

Dear Principal,

I read in the acknowledgement of the above notice in connection with the activity and the relevant arrangements. My child will participate in the *HK Schools Speech Festival Choral Speaking Competition* and I will remind her to attend the activity punctually.

S3____ () Name of student: _____

Signature of Parent / Guardian: _____

Name of Parent / Guardian: _____

Telephone number of Parent / Guardian: _____

Telephone number of student / Guardian: _____

(Collection of parents' contacts is for safety reason in case of emergency. The information will be discarded after the activity.)