

**德貞女子中學**  
二零二四至二零二五年度  
「暢言英語」升級學習計劃 - 領導才能活動 通告

敬啟者：

為提升學生英語領導能力及增強運用英語之信心，本校英文科將舉辦「升級學習計劃 - 領導才能」活動。活動詳情如下：

活 動：	「暢言英語」升級學習計劃 - 領導才能活動
舉辦機構：	「暢言教育基金」
日 期：	3月7日（星期五）
時 間：	下午2時05分至4時05分
地 點：	515室
費 用：	全免
負責老師：	古浩芬老師
備 註：	<ul style="list-style-type: none"> <li>➢ 不得無故缺席、遲到、早退或中途離開。</li> <li>➢ 學生需穿著體育服參與工作坊。</li> <li>➢ 如申請病假，須於當天活動前致電學校 2729 3211 請假。</li> </ul>

請著 貴子女於3月6日前，把回條交回負責老師，並請督促 貴子女依時出席活動。如有任何問題，請致電 2729 3211 與負責老師聯絡。

此致  
學生家長

德貞女子中學校長

謹啟

二零二五年三月四日

-----回 條-----

編號：268

敬覆者：

本人已知悉小女參加 貴校的英文科「暢言英語」升級學習計劃 - 領導才能活動」，並會督促小女準時出席。

此覆  
德貞女子中學校長

中\_\_\_\_級\_\_\_\_班\_\_\_\_號學生：\_\_\_\_\_

學生家長/監護人簽署：\_\_\_\_\_

學生家長/監護人姓名：\_\_\_\_\_

學生家長/監護人電話：\_\_\_\_\_

二零二五年三月 日

(收集家長/監護人聯絡電話，目的是讓負責老師在有需要時聯絡家長，有關資料將於活動完結後銷毀。)

**Tack Ching Girls' Secondary School**  
**2024-2025**  
**Chatteris Leadership Enhancement Workshop**

4<sup>th</sup> March, 2025

Dear Parents/ Guardians,

In order to improve students' English leadership skills and enhance their confidence in speaking English, a Leadership Enhancement Workshop is scheduled by the English Department. Please kindly find the full details below:

Activity:	Chatteris Level – Up Learning Programme - Leadership Event
Organizer:	Chatteris Educational Foundation
Dates:	7 <sup>th</sup> March (Friday)
Time:	2:05 p.m. - 4:05 p.m.
Venue:	Room 515
Fee:	Free of Charge
Teacher-in-charge:	Ms. Koo Ho Fun
Note:	<ul style="list-style-type: none"> <li>➤ Absence without reason, lateness, early leave and leave during the activity are not allowed.</li> <li>➤ Students are advised to wear P.E. uniform to attend the activity.</li> <li>➤ For sick leave, parents must inform the school before the activity at 2729 3211.</li> </ul>

Please complete the reply slip and return it to the teacher-in-charge by 6<sup>th</sup> March, and prompt your daughter to participate in the above activity punctually. For any enquiries, please feel free to call 2729 3211 to contact the teacher-in-charge.

Yours faithfully,

Carol Chung  
Principal

-----Reply Slip -----

No.: 268

\_\_\_\_ March, 2025

Dear Principal,

I have been informed that my daughter will participate in the Chatteris Level – Up Learning Programme - Leadership Event and will prompt her to attend punctually.

Name of student: \_\_\_\_\_

Class &amp; Class No.: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Phone number of Parent/Guardian: \_\_\_\_\_

(Collection of parents' contacts is for safety reason in case of emergency. The information will be discarded after the activity.)